

Ready2Work/Kia Rite Mo Te Mahi

New Zealand Certificate in Foundation Skills Level 2

Free 20 week programme

This programme equips youth aged 16-24 with knowledge and skills required to navigate in this diverse and dynamic 21st century. The programme consists of four courses which help learners develop basic capabilities and competencies to pursue pathways into employment or further education.

Graduates will be able to

- Work independently to gain critical insight of the bicultural (and diverse) nature of NZ communities and regions.
- Successfully communicate with people from diverse backgrounds.
- Gain better understanding of own career interests and goals.
- Develop a plan to meet these goals and/or complete a work placement.
- Reflect on own performance.
- Prepare for the NZ workforce including writing a CV, preparing for interviews, and employer expectations.
- Learn how to solve practical financial problems.
- Learn important interpersonal and interactional skills.
- Develop research, critical thinking, and digital literacy skills.
- Independently solve real-life problems within the context of work and employment.

Entry criteria

- 16-24 years of age at enrolment (15 years with exemption certificate)
- NZ citizen or permanent resident
- Not enrolled elsewhere

Additional pathways

- Range of ACE programmes
- NCEA L1 and L2
- Pathway support into employment or further study

2024 intakes

- Term 2: 29 April and 4 June
- Term 3: 22 July and 26 August
- Term 4: 14 October and 18 November

Enrol or enquire today!

Email education@ymcasouth.org.nz
or visit www.ysouthland.org.nz

**Kōwae
Tuatahi
Module One**

Diverse Communities

Prepare and give a presentation on the various forms of diversity in your communities, including the communication opportunities and challenges it brings, particularly in the work context.

The aim is to enable learners to develop awareness of New Zealand's diverse communities as part of:

- becoming work ready
- the challenges and benefits diversity brings
- the intercultural competencies required to navigate in the context of work.

**Kōwae
Tuarua
Module Two**

Planning my Future

Produce a short-term and long-term career and/or study plan.

The aim is to enable learners to develop self-awareness and the skills to reflect on their career and study goals; and to prepare them for work experience in a relevant sector.

- Gather information about study options for themselves and use digital skills to create original content to share with a peer or group.
- Explore the impact of study and working on finances to make informed choices.

**Kōwae
Tuatoru
Module Three**

Becoming Work Ready

Design a CV for a specific role of your choice.

The aim is to enable learners to develop knowledge and skills to independently search for jobs, prepare for interviews. write CVs, and learn about workplace expectations.

**Kōwae
Tuawha
Module Four**

Becoming Financially Capable

Produce a plan to gain skills to enhance employability, implement and reflect on outcome of plan.

The aim is to enable learners' financial capabilities and understanding of work-related financial concepts to function independently.